

Bradnop Parish Council

**Minutes of the Parish Council Meeting held on
Monday 9th March 2026
at Bradnop Village Hall**

Present: Councillor Warrington (Acting Chair), Broadhurst, Bourne, Swancott, Edwards and clerk. District Councillor L Malyon. one member of public.

Apologies: Councillors Day.

17/26	Councillor Vacancy: Member of public in attendance who was interested to be coopted on to parish council to fill vacancy previously advertised. Following discussion Councillor Bourne proposed accepting Jennifer Walker as a coopted councillor, this was seconded by Councillor Broadhurst and carried unanimously. Necessary forms were passed to Councillor Walker for completion.
18/26	Declaration of Interests: To be taken as arise
19/26	Dispensations: None
20/26	Minutes: The minutes of the meetings held on 5th January 2026 were reviewed, Councillor Swancott proposed accepting these minutes as a correct record, this was seconded by Councillor Bourne and agreed unanimously.
21/26	Clerks Report: Details of the clerk's report were reviewed and noted.
22/26	Public Participation: District Councillor Malyon noted that Peak Cluster information was available and was important to discuss.
23/26	Fixed Assets: Clerk advised that more information was required to establish what items were included in the fixed asset value previously recorded. Suggestions included Fencing around stock meadows, Car Park surface of village hall, trophies previously used for village show, Memorial Board in Village Hall. Clerk to check with Village Hall committee to ask if anything in the Village Hall is known to owned by Parish Council, e.g. the Memorial Board.
24/26	VAT: The clerk reported that the VAT reclaim had been completed and £65.21 refund received.

25/26	Internal Auditor: The auditor utilised in previous years were not willing to continue. It was agreed to send a letter of thanks for the support of the previous year to the parish council. Clerk advised that Jason Buxton had confirmed he would be willing to undertake the audit and the cost would be approximately £100. Councillor Edwards proposed appointing Jason Buxton as Auditor, this was seconded by Councillor Warrington and carried unanimously.						
26/26	Year to Date Financial Review: Clerk presented an up-to-date balance sheet and balances at bank; this was reviewed by councillors present. Councillor Bourne proposed accepting the figures as a true record and this was seconded by Councillor Swancott and carried unanimously.						
27/26	Salary Review for Clerk: Clerk left the room whilst Councillors discussed the salary for the clerk for the forthcoming year. Clerk was advised that Councillor Broadhurst proposed £1125 per annum and this was seconded by Councillor Swancott and carried unanimously.						
28/26	Accounts for Payment: The following payments were reviewed, Councillor Bourne proposed accepting these, this was seconded by Councillor Walker and carried unanimously. <table border="1"> <thead> <tr> <th><u>DESCRIPTION</u></th><th><u>£</u></th></tr> </thead> <tbody> <tr> <td>J Ward 2 months' Salary plus expenses of £103.50 including annual subscription for Microsoft £84.99</td><td>£243.50</td></tr> <tr> <td>Village Hall use for meetings (November, January, and March)</td><td>£90.00</td></tr> </tbody> </table>	<u>DESCRIPTION</u>	<u>£</u>	J Ward 2 months' Salary plus expenses of £103.50 including annual subscription for Microsoft £84.99	£243.50	Village Hall use for meetings (November, January, and March)	£90.00
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29/26	Plans None had been received.						
30/26	Information Governance and ICO Registration: Clerk advised that the Parish Council should be registered with the ICO as Data handlers, due to employing staff. This would incur a cost of £52 initially and then £40 per year, but there was an option to pay by direct debit and receive a £5 discount. Councillor Swancott proposed that the clerk follow this up and complete necessary registration, this was seconded by Councillor Warrington and carried unanimously.						
31/26	Policies: Clerk advised a number of policies required updating for review prior to accepting at a future meeting. It was agreed that the clerk should produce these in readiness for the next meeting.						
32/26	Peak Cluster:						

	Clerk advised that they had attended an information event held by the Peak Cluster developers. Clerk provided information on the project and handed out information booklets and newsletters. Councillor Edwards noted that it was not requiring any compulsory purchase, affected landowners could employ a land agent for advice with the cost of this to be borne by the development organisation. It was also noted that the organisation would promise to meet all landowner requests however it may be difficult to ensure that sub-contractors comply with requests. It was important to get advice from land agent. It was noted that the quarries were subject to aggregate tax. Also, that access to the land for the development if approved would just happen. Parish Councillors raised concerns on the impact the project would have on the countryside.
33/26	Correspondence: All correspondence received by email had previously been circulated to parish councillors. Councillor Broadhurst had received communication that there had been large bonfires at Birch Lea including what was believed to be the burning of tyres. Councillor Broadhurst proposed writing to enforcement at SMDC to advise of this situation. This was seconded by Councillor Edwards and carried unanimously.
34/26	Highways • Shore Gate – Water flowing on to main A523 from blocked drain. • Lay By on A523 near Bottomhouse – Damage caused to verge by Lomas Lorry overriding the kerb and verge. To be reported by Clerk • Over hanging branches on School Lane, opposite old chapel. It was noted that the litter problem is getting worse. Councillor Warrington proposed that the Clerk apply for the Lengths man Grant to facilitate litter picking and Signage cleaning etc. This was seconded by Councillor Broadhurst and carried unanimously.
35/26	Any Other Business Deemed Urgent Councillor Edwards advised he would be missing for a couple of meetings.
The date of the next meetings were set for Monday 20th April 2026 Monday 18th May for AGM and Parish Assembly At Bradnop Village Hall commencing at 7.45pm	